



Window Maintenance

Head Office / Manufacturing

404 Roblin Blvd.

Winkler, Mb.

R6W 0N4

Phone: 204.325.8053

Regular maintenance will help keep your Berdick windows looking like new!

We recommend that you inspect your windows annually to prolong the life of your product and ensure maximum warranty coverage.

Follow these simple steps for your annual maintenance:

Window Maintenance Schedule					
	After Purchase Grace Period Years	Frequency			Recommended Technician
		0-6 Months	12-24 Months	36 - 60 Months	
	0				Home Owner
Safety First!!					
Use extra caution on ladders and wear protective eyewear and clothing.					Home Owner
Use of razor blades or knives is not recommended on any coated glass such as Low E. However, if residue cannot be removed, a new 1" razor blade may be used on small areas only! Never scrape in back and forth motion as it will permanently damage the glass.					Home Owner
Use razor blade against the window at a 45° angle to protect the surface of the glass.					Home Owner
When working with primers, paints, stains or cleaning solutions, always follow the safety precautions as recommended by the manufacturer.					Home Owner



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<p>Your window may have adhesive residue from the original packaging and performance labels on the glass surface. This may be removed with various alcohol-based cleaners. Other household products like vinegar or peanut butter are helpful in dissolving the sticky remnants. Be sure to thoroughly rinse the surfaces with water afterwards and avoid dripping any cleaner on the hardware.</p> <p>* DO NOT use sharp instruments to clean your glass, they can score glass which will lead to cracking</p>	0				Home Owner
Exterior Maintenance					
<p>Inspect the caulking on the exterior perimeter of your windows; this helps to create a watertight seal between the window frames and your house siding. If the caulking is cracked, broken or missing, completely remove and replace with all new caulking to prevent further damage.</p>	5		✓		Contractor and/or Sealant Expert
<p>Inspect the sealant cap bead between the window frame and glass. Replace as required.</p>	0			✓	Contractor and/or Sealant Expert



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Exterior Maintenance - Continued					
Clean, rinse, and dry all exterior frame surfaces and weep holes with clean water and a liquid soap solution to loosen dirt and debris. Follow by using a mild, non-abrasive window cleaning solution. * DO NOT use solvents or cleaners that can damage the paint finish.	1		✓		Home Owner and/or Window Cleaning Service
To clean the glass from the exterior; soak the glass surface with clean water and a liquid soap solution to loosen dirt and debris. Follow by using a mild, non-abrasive commercial window cleaning solution to clean the glass surface. Finish by using a squeegee to remove all of the cleaning solution. Ensure all the cleaning solution is dried from window gaskets, sealants and frames. *DO NOT use power washers when cleaning Windows as it may damage the window, therefore voiding warranty.	1		✓		Home Owner and/or Window Cleaning Service



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Interior Maintenance					
Dust above all window and door frames.	0	✓			Home Owner
Open windows and clean the frame under the sash. Also, wipe the outside edge of the sashes to make sure there is nothing obstructing their operation. Clean, rinse, and dry all interior frame surfaces with clean water and a liquid soap solution to loosen dirt and debris. Follow by using a mild, non-abrasive window cleaning solution. * DO NOT use solvents or cleaners that can damage the paint finish.	0	✓			Home Owner
To clean the glass from the interior; soak the glass surface with clean water and a liquid soap solution to loosen dirt and debris. Follow by using a mild, non-abrasive commercial window cleaning solution to clean the glass surface. Finish by using a squeegee to remove all of the cleaning solution. Ensure all the cleaning solution is dried from window gaskets, sealants and frames.	0		✓		Home Owner



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Operable Hardware Maintenance					
Vacuum out any debris and clean the tracks with warm, soapy water. Dry thoroughly.	0	✓			Home Owner
Check that all hardware operates smoothly (locks, opening mechanisms, etc.). If necessary, <ul style="list-style-type: none"> ✓ Repair any misaligned vents. ✓ Adjust operable vent hardware when required ✓ Tighten any loose handles and screws. 	0		✓		Inspect by home owner - Work performed by Glazing contractor
All moving contact parts should be lubricated in the spring and fall. Use a silicone spray on window tracks and hardware to help them operate smoothly.	0	✓			Home Owner
Do not paint metal parts or weather-stripping as this could affect the operation of your windows and make them less effective.					



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Screen Maintenance					
When cleaning your screen, it is always easiest to remove the screen and lay it down on a flat surface. Always use caution when removing or handling screens. Screens can be vacuumed with a soft brush attachment or wiped with a soap and water solution.	1		✓		Home Owner
Condensation					
Ventilation is the most effective means to remove moisture from your home. By exchanging some of the drier outdoor winter air for warm humid interior air, the moisture level inside the house will be reduced.					Home Owner
Be sure to run your kitchen fan while cooking.					Home Owner
Drapes and blinds should be left open during daytime. At night, raise blinds at least 4" up to allow air to flow against the glass.					Home Owner
Run the exhaust fan in your bathroom when showering to remove excess humidity.					Home Owner